

**PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN
COUNTY BOARD MEETING**

February 23, 2012

PRESENT: Keith Pamperin, Pat Finder-Stone, Tom Diedrick, Pat Hickey,
Lisa Van Donsel, Libbie Miller, Barbara Robinson, Marvin Rucker, Donajane Brasch,
Steve Daniels, Joan Swigert, Bill Clancy, Beth Relich

EXCUSED: Barbara Robinson

ALSO PRESENT: Sunny Archambault, Devon Christianson, Kinsey Black, Tina Brunner, Snooky
Zuidmulder, Christel Giesen, Laurie Ropson, Sandy Groeschel, John Holzer, Tina
Whetung

PLEDGE OF ALLEGIANCE.

Chairperson Diedrick called the meeting to order at 8:35 a.m.

ADOPTION OF AGENDA: A motion was made by Ms. Miller and seconded by Ms. Van Donsel to
adopt the February 23, 2012 Agenda. **MOTION CARRIED.**

INTRODUCTIONS: Introductions were made by those present.

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF January 26, 2012:

Mr. Pamperin moved and Ms. Hickey seconded to approve the minutes of the regular meeting of
January 26, 2012. **MOTION CARRIED.**

COMMENTS FROM THE PUBLIC: None.

FINANCE REPORT:

**A. REVIEW AND APPROVAL OF THE PRE-AUDIT DECEMBER 2011 FINANCE
REPORT:**

Ms. Archambault reported that the Pre-Audit 2011 End-of Year Expense Report showed
additional expenses of \$9,364.75 from the preliminary December report approved at the
January meeting.

Ms. Van Donsel moved and Ms. Brasch seconded to approve the Pre-Audit December 2011 Finance
Report. **MOTION CARRIED.**

REVIEW OF CONSUMER'S UNMET NEEDS:

A. NUTRITION:

Ms. Groeschel stated the three main unmet needs in Nutrition are: 1.) Home Bound
Meals in Rural Areas – we get many requests for Home Bound Meals to rural
communities and we currently do not deliver to those areas. 2.) Specialized Diets – we
do not provide this at this time; however it would be a nice option to offer eventually. We
are looking at ways to accommodate this need. 3.) Liquid Nutrition – We stopped offering
liquid nutrition four years ago. Liquid nutrition is very expensive and is not covered under
Medicare unless it is a person's sole supplement.

B. FACILITIES:

Mr. Holzer explained that the two main unmet needs in facilities are: 1.) Parking
Shortage: since we are land locked and there is nowhere for expansion, we remain with a
parking shortage. Ninety-five percent of the time our parking areas can accommodate
our consumers. The days we have trouble are on days when special programs occur.
The city has allowed three hour parking in front of our building instead of the two hour
parking and we also have an over flow lot at the 331 location. Mobility still is an issue for

our clients, especially in winter. 2.) Disabled Employment – Many folks are unemployed because they can't pay fines and have various states of disabilities. The ADRC employs several workers through the Senior Service Worker and WISE programs.

C. ADD LIFE:

Ms. Zuidmulder talked about the three main unmet needs in the Add Life Center: 1.) Parking – Parking is an issue, however we are fortunate to have the Senior Center and the ADRC combined. If we were to grow the Senior Center would have to break away. 2.) Transportation – Red Cross charges \$2 per ride. Some consumers come to play bingo twice per week which adds up to \$8 per week. This really cuts into their Social Security. There is also no transportation available during the evenings or on weekends. 3.) Exercise – Ms. Zuidmulder would like to see one room dedicated to exercise here at the ADRC.

D. INFORMATION & ASSISTANCE:

Ms. Giesen identified the five main unmet needs in the I&A department were: 1.) Long Term Care Funding – Brown County is a Legacy Waiver county and hasn't expanded to Family Care. We currently have 800 people who are financially and functionally eligible on the waitlist. 2.) Nursing Home Relocations & Diversions aren't Available – even though funding is available, there is a hiring freeze in place. Case managers can't take on new consumers because they have full caseloads. 3.) Dental Care – Most providers don't accept Medicaid for many reasons. Either consumers need to travel far distances to find a place that will or they end up in the emergency room with a crisis. 4.) Low Income Subsidized Housing – Consumers have limited funds because of the change in the economy and there are fewer apartments available. 5.) Rural Transportation – Consumers who live in rural areas are having trouble getting to medical appointments in Green Bay because there is no public transportation available in rural communities.

E. ELDERLY BENEFIT SPECIALIST:

Ms. Brunner recognized the three main unmet needs in the Elderly Benefit Specialist department were: 1.) Long Term Care Funding – Consumers in assisted living are running out of resources and the only option is to go into a nursing home once resources have depleted to under \$2000 for Medicaid to become the paying source. 2.) Dental Care – Medicaid recipients have dental coverage under Medicaid but there are no providers in the area that will accept Medicaid due to low reimbursement rates. 3.) Access to Health Insurance – This impacts consumers age 60 – 64 the most because they are not old enough for Medicare or Medicaid. Over 118,000 people are on the waitlist for Brown County Core.

F. DISABILITY BENEFIT SPECIALIST:

Ms. Brunner described the three main unmet needs in the Disability Benefit Specialist department were: 1.) Access to Health Insurance – If a consumer is determined disabled they have a 24 month waiting period for Medicare. During this time, many don't have the resources to pay for private insurance. 2.) Dental – same as the Elderly Benefit Specialist Consumers. 3.) Housing – There are limited, affordable housing options.

Ms. Archambault stated that with the \$40,000 anonymous donation we received along with a grant, we are looking into ways we can address these issues. Ms. Christianson will be bringing more information to the board in the future.

REVIEW OF BOARD INPUT FOR REGIONAL ADVISORY LONG TERM CARE COMMITTEE: Ms. Christianson, ADRC Assistant Director, passed out the document "Questions for ADRC Governing Boards to Use When Gathering Information for the Regional Long Term Care Advisory Committee Meetings." Ms. Finder-Stone, Ms. Hickey, Ms. Van Donsel, and Sup. Andrews have volunteered to represent the ADRC on this committee. Ms. Christianson asked all board members to use these

questions with other friends/groups in the community and to send her the responses so they can be compiled and distributed at the next board meeting.

REVIEW OF 2013 COUNTY BUDGET TIMELINE: Ms. Archambault referred to the “2013 Administration Budget Workplan” and reported that the County Department Head Meeting will take place on April 19, 2012. The Budget Kickoff Meeting to Distribute Budget Packets and Levy Targets will occur on June 28, 2012. The Budget Submission Meetings with Budget Coordinator, Administrative Accountant, and Department Budget Contacts will take place August 6 – 24, 2012. Budgets will be given to departments for final review on September 13, 2012.

CLARITY OF ADRC/COUNTY ROLES AND RESPONSIBILITIES: Ms. Archambault reported that she and Ms. Christianson met with county Finance and Human Resources staff to discuss what requirements the ADRC had to follow county procedures. Based on the opinion from Corporation Counsel that was reviewed at the January board meeting, there is agreement that the ADRC Board has the authority and responsibility for the operations of the ADRC. One area that still needs to be resolved is how changes to the ADRC organization chart will need to be addressed in the county budget process. Additional clarity is needed on the process for new position requests and the ADRC responsibility to seek Human Resources and County Board approval.

APPROVAL OF WORKER’S COMPENSATION POLICY: Ms. Archambault reported that in implementing the worker’s compensation benefit, it became obvious that the policy needed to be more detailed in how it is administered. The board reviewed the draft policy sent in the board packets. Ms. Archambault stated this is based on the Brown County policy and reviewed with Human Resources.

Mr. Pamperin moved and Ms. Hickey seconded to approve the Worker’s Compensation Policy.
MOTION CARRIED.

ARAMARK UPDATE: Ms. Archambault reported that there have been issues with Aramark, the new vendor for the nutrition program. She has been asked to report to with the Human Services Committee in January and February to review what was being done to address these issues. She stated that she and other staff have met with Aramark and asked them to respond to four areas of concern: quality, nutritional analysis, logistics, and our reputation. Aramark has been extremely responsive and willing to make changes. Nutrition staff report improvement in all these areas and report that complaints have substantially reduced. Aramark understands that they need to meet quality standards in order for us to continue its contract.

REVIEW AND APPROVAL OF 2011 ADRC SELF-ASSESSMENT:

Ms. Archambault stated that the assessment document listed the goals and objectives we stated we would achieve in our 2010 - 2012 ADRC Plan. This review indicated our accomplishments in 2011.

Mr. Pamperin moved and Ms. Hickey seconded to approve the ADRC Self-Assessment. **MOTION CARRIED.**

FAMILY CARE UPDATE: Mr. Diedrick said he got a notification yesterday that there would be a hearing today, February 23, 2012 on Family Care. There will also be a Town Hall Meeting on Thursday, March 8, 2012 from 3:00 – 6:00 p.m. at The Ray & Joan Kroc Corps Community Center on Long Term Care Sustainability Initiatives. Board members were urged to call their legislatures today. If this moves to the Senate from the House, any changes will put expansion at risk. Mr. Pamperin requested that Ms. Christiansen e-mail a synopsis of this to the board members so they are able to contact their representatives. Ms. Christiansen will also e-mail the website link to board members so they can watch hearings online.

DIRECTOR’S REPORT: Ms. Archambault said that she has worked at the ADRC for almost 33 years and would do it all over again. She added that she has been very fortunate to have had the support a committed board of directors and an exceptional staff. Over the years she has grown to appreciate and value how different points of view result in better decisions. She wished everyone good luck and said that this will be a bittersweet goodbye.

Mr. Diedrick thanked Ms. Archambault on behalf of the board of directors and presented her a gift.

LEGISLATIVE UPDATE: The legislative update was covered under the Family Care Update.

ANNOUNCEMENTS: Mr. Pamperin talked about the Vision 2020 event held last week at the Radisson Hotel.

Mr. Pamperin announced that Options for Independent Living will be holding their Nascar Event, a fundraising event for Options, on Sunday, February 26th at Stadium View Sports Bar in Green Bay.

Mr. Pamperin announced that tonight, February 23 in the Phoenix Room at UWGB there will be a panel discussing the Mining Bill.

NEXT MEETING DATE – March 22, 2012: The next Board of Director's Meeting is scheduled for Thursday, March 22, 2012.

ADJOURN: Ms. Finder-Stone moved and Ms. Van Donsel seconded to adjourn the meeting.

MOTION CARRIED. The meeting adjourned at 10:18 a.m.

Respectfully submitted,

Kinsey Black